

**ST MARY'S MUSIC ASSOCIATION  
(The Parish Church, Saffron Walden)**

**AGENDA FOR THE ANNUAL GENERAL MEETING  
TO BE HELD IN THE PARISH ROOMS  
ON SUNDAY, 8 MARCH 2020 at 11.45am  
(FOLLOWING THE 10.00am SERVICE)**

- 1) To confirm that the notice convening the meeting has been properly advertised
- 2) Apologies for absence
- 3) Adoption of the Minutes of the last Annual General Meeting, held on 3 March, 2019 (previously circulated)
- 4) Matters arising
- 5) Correspondence
- 6) Chairman's report
- 7) Treasurer's report and accounts for the year ended 31 December 2019
- 8) Director of Music's report
- 9) Agree amendments to the SMMA Constitution
- 10) Elections\*
  - a) Treasurer (3 or 4 year term) #
  - b) Two ordinary committee members (3 year term)
- 11) President's remarks
- 12) Any other business

\* Nominations, proposed and seconded and with confirmation attached of the candidates willingness to serve, should be given to the Secretary, Karen Goddard via the Parish Office before the meeting.

# Length of term for Treasurer, dependent on item 9, amendments to the Constitution.